



Business Improvement Techniques

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1	Complying with statutory and organisational safety regulations
2	Leading effective teams
3	Applying workplace organisation techniques
4	Applying continuous improvement techniques (Kaizen)
5	Developing visual management systems
6	Creating flexible production and manpower systems
7	Carrying out problem solving activities
8	Analysing and selecting parts for improvements
9	Applying lead time analysis
10	Carrying out Value Stream Mapping (VSM)
11	Applying set-up reduction techniques
12	Applying Total Productive Maintenance (TPM)
13	Applying flow process analysis
14	Applying policy development
15	Applying value management
16	Creating Standard Operating Procedures (SOP)
17	Applying six sigma process mapping
18	Applying basic statistical analysis
19	Applying Failure Modes and Effects Analysis (FEMA)
20	Applying mistake/error proofing
21	Carrying out Statistical Process Control (SPC) procedures
22	Applying six sigma metrics to a project
23	Producing a characteristic selection matrix
24	Carrying out Measurement Systems Analysis (MSA)
25	Carrying out capability studies
26	Producing multi-variance charts
27	Applying hypothesis testing